



Memo No.BS (IR)/1875(278)/2021

Date: 14th February 2021

Circular for 2021 World Scout Events

Global Support Centre (WSB), Kuala Lumpur, MALAYSIA is organizing various types of World Events like Jota-Joti, World Scout Conference, World Scout Youth Forum, World Scout Jamboree, World Scout Moot, World Scout Education Congress and so on regularly. WSB is currently seeking a team of dynamic, enthusiastic and experienced **Young Adults and Rover Scouts** to support World Events International Service Team. Basic information of this circular is mentioned below:

Event Name	: International Service Team for 2021 World Scout Events , especially for :	
	1. 14th World Scout Youth Forum	18 - 22 August 2021
	2. 42 nd World Scout Conference	25 - 29 August 2021
	3. JOTA-JOTI	15 - 17 October 2021
Date and Duration	: March to December 2021 (10 Months)	
Time Commitment	: Estimated 20+ hours per month, expected to be most demanding from June to October 2021. <u>Full time commitment required during the JOTA-JOTI itself in October 2021, World Scout Conference and World Scout Youth Forum in August 2021</u>	
Platform/Location	: Remotely (Virtually only). Due to the current Global Pandemic, there will be no in person meetings of these volunteers.	
Eligibility	: Young Adult Leader	: Minimum Wood-badge holder born between 31 Dec 1991 - 31 Dec 1995
	: Rover Scout	: Minimum Training Stage born between 31 Dec 1996 - 31 Dec 2003
	: Have Completed Safe from Harm Course	
	: Abide by the WOSM Code of Conduct	
Areas of Work	: Communications	Supporting event communications, social media, promotional materials, branding
	: Production/Technology	Supporting event website, production, live streaming, gaming and technical management
	: Programme	Supporting the Events programme, including agenda, workshops, live programming, online campfires, cultural exchange, and educational objectives
	: Logistics	Supporting the event registration system, Safe from Harm, support desk, IST management
Qualifications Requirements	: <ul style="list-style-type: none"> • Experience in supporting online and remote events at a local or national level, • Scouting experience on national and/or international level is advantageous, • Knowledge of WOSM's organisational structure and • Experience of working with volunteers 	
Personal Qualities & Behavioural Competencies	: <ul style="list-style-type: none"> • Dynamic, open-minded, culturally sensitive, • Efficient, self-motivated, and proactive with good organisational skills, • Able to work under tight deadlines with a problem-solving mentality and • Excellent attention to detail. 	
Required Competencies	: <ul style="list-style-type: none"> • Strong written and oral communication skills, • A high degree of responsibility and integrity, • Proven capability of working with and safeguarding of confidential information, • Ability to work and co-operate within a multi-cultural framework, including flexibility in working with peers from different time zones, • Ability to communicate effectively in English. (Literacy in French, Arabic, Spanish or Russian will be considered as a definite asset.) 	



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Demonstrable computer literacy:	:	<ul style="list-style-type: none"> • Microsoft Office expertise (Word, Excel, PowerPoint), • Online collaborative tools (e.g. Dropbox, Slack, Smartsheet), • Online communications (e.g. Email, Zoom, Skype, Crowdcast, Webinar platforms).
Language	:	Able to teach Scouting Skills in English
Passport	:	Must have a valid passport
Advantage	:	<p>Every Staff will receive the following support and subsidies from the camp authorities:</p> <ul style="list-style-type: none"> ✓ will receive training before the camp opens, ✓ Accommodation and food during the camp, ✓ A typical salary based on position responsibility given to the individual's qualification and experience
Desired Skills	:	<ul style="list-style-type: none"> • Background in IT or technology with knowledge in one of the following fields: video streaming, conferencing, web development, web apps, communication platforms, collaboration tools, or other technologies relevant to JOTA/JOTI and online events. • Experience in supporting online, remote and in person Scout events • Familiarity with popular social media platforms (Facebook, Snapchat, Twitter, Instagram, TikTok) including campaigns, moderation and engagement. • Enthusiasm regarding technology and willingness to learn new methodologies and approaches. • Background in developing innovating programmes which support the aims and objectives of Scouting in a digital environment. • For some roles, we are looking for people that hold an Amateur Radio licence and have experience in supporting Amateur Radio during JOTA-JOTI. • Ability to write clearly and compellingly in your native language.
WSB's Offerings	:	<ul style="list-style-type: none"> • Opportunity to be part of an international team of people working together to develop and deliver the largest Events in World Scouting. • Support from World Events International Service Team volunteers and World Scout Bureau staff. • Capacity building opportunities, peer to peer learning exchanges, and a fun and dynamic environment.
Information	:	For more information you may visit https://www.scout.org/node/618776
Submission of Application	:	All interested applicants are requested to send the duly filled up application form through proper channel to National Headquarters of Bangladesh Scouts on or before 18th March 2021 at 12:00 pm. No application will be received after the mentioned time and date. To find the application form you may visit http://www.scouts.gov.bd .

14.3.2021
(Arshadul Mukaddish)
Executive Director
Bangladesh Scouts

Copy for information and action:

1. Deputy National Commissioner (all), Bangladesh Scouts;
2. Secretary, Bangladesh Scouts, all Regions;
3. Secretary, Bangladesh Scouts, all Districts;
4. Professional Scout Executive (all), Bangladesh Scouts.

Copy for kind information:

1. Chief National Commissioner, Bangladesh Scouts;
2. National Commissioner (all), Bangladesh Scouts;
3. President/Commissioner, Bangladesh Scouts, all Regions.