

**REQUEST FOR EXPRESSIONS OF INTEREST (EOI)**

**SELECTION OF A FIRM FOR DEVELOPING ONLINE DIGITAL RECORD AND ONLINE SCOUT SERVICE SYSTEM FOR BANGLADESH SCOUTS**

**B.S (ICT/SIF)- 2294/2016**

**Date: 02/05/2016**

<b>GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH</b>		
1	Ministry/Division	Ministry of Education
2	Agency	Bangladesh Scouts
3	Procuring Entity Name	Executive Director, Bangladesh Scouts
4	Procuring Entity Code	Not used at present
5	Procuring Entity District	Dhaka
6	Expressions of Interest for Selection of	<b>Selection of a Firm for Developing Online Digital Record and Online Scout Service System for Bangladesh Scouts.</b>
7	EoI Ref No	
8	Date	<b>02/05/2016</b>
<b>KEY INFORMATION</b>		
9	Procurement Sub Method	Fixed Budget Selection (FBS)
<b>FUNDING INFORMATION</b>		
10	Budget and Source of Funds	Development Budget
11	Development Partners (if applicable)	N/A
<b>PARTICULAR INFORMATION</b>		
12	Project / Programme Code (if applicable)	N/A
13	Project / Programme Name (if applicable)	N/A
14	EoI Closing Date and Time	Expression of interest shall be submitted by <b>5.00 pm on 17.05.2016</b> in sealed envelope delivered to Executive Director, Bangladesh Scouts and be clearly marked "Expressions of Interest for <b>SELECTION OF A FIRM FOR WEB BASED AND ANDROID APPLICATION DEVELOPMENT OF ONLINE SCOUT SERVICE SYSTEM.</b> "
<b>Information for Applicant</b>		
15	Brief Description of the Assignment	<b>Selection of a Firm for Web Based and Android Application Development of Online Scout Service System</b>
16	Experiences, Resources & Delivery Capacity Requires	The minimum qualifications for bidders are: <ol style="list-style-type: none"> <li>1. Minimum 5 years' experience in ICT business in Bangladesh</li> <li>2. Must have 3 years practical experience of developing web-based enterprise solution.</li> <li>3. Must have 2 years practical experience of developing Android Mobile Application.</li> <li>4. Should have Experience of developing Software Solution for Government of Bangladesh or any of its agencies will be an added advantage.</li> <li>5. Needs to have full time System Analyst in Team capable of designing Architectural Design Document with at least 5 years practical experience in System Design and Architecture.</li> <li>6. Applicant has to apply using company letter head pad along with the attested TIN certificate, latest income tax return certificate, latest trade license, latest audit report, valid VAT registration certificate, bank solvency certificate (not more than 3 months back), all experience certificate etc;</li> <li>7. Multiple Companies having technical and legal competency for developing such Product can bid jointly but they must have legal agreement among them where one company needs to be master.</li> </ol>

		<p>Master company needs to fulfill all conditions mentioned in this ToR. Joint-venture agreement needs to have clear identification about each responsibility matrix along with IPR. They must follow PPR.</p> <p>8. Membership from BASIS is a must for the applicant;</p> <p>Interested Applicants may obtain further information on the requirements including the criteria of short listing by applying to the address below/e-mailing <a href="mailto:bdsoutsict@gmail.com">bdsoutsict@gmail.com</a>/contacting 88 02 9342058, Ex:34 during normal office hours up to <b>17.05.2016</b>.</p>
17	Other Details (If Applicable)	Not Applicable
18	Association with other firms	Not Applicable
19	Phasing of Services	Not Applicable
<b>PROCURING ENTITY DETAILS</b>		
20	Name of Official Inviting EOI	Mr. Majibar Rahman Mannan
21	Designation of Official Inviting EOI	Executive Director
22	Address of Official Inviting EOI	National Headquarters, Bangladesh Scouts 60, Anjuman Mufidul Islam Road, Kakrail, Dhaka-1000
23	Contact details of Official Inviting EOI	+88029333651
24	The procuring entity reserves the right to accept or reject all EOI's	

(Md. Majibar Rahman Mannan)  
Executive Director  
Bangladesh Scouts  
Phone: 880-29333651  
Fax: 880-2-9342226  
Email: [scouts@bangla.net](mailto:scouts@bangla.net)

## Features of Scout

**Piloting area: Dhaka, DMP, 5 sub area, (Cub & Scout) 200 Unit, 10000 Member.**

Module	Features
1.Scout Portal	<ul style="list-style-type: none"> <li>i) Service List</li> <li>ii) Application Procedure &amp; Guideline</li> <li>iii) Registration &amp; Login</li> <li>iv) International/National Events/Award information</li> <li>v) Gallery</li> <li>vi) Static information (from website)</li> <li>vii) All Scout Offices Link</li> <li>viii) User Manual (Document , Audio-visual Manual)</li> <li>iX) FAQ</li> </ul>
2. Office Portal	<ul style="list-style-type: none"> <li>i) Office organogram</li> <li>ii) Officer profile &amp; contact information</li> <li>iii) Public Page/Web</li> <li>iv) Scout info/Service info</li> <li>v) Photo &amp; Gallery</li> <li>vi) Upcoming Event Notification</li> <li>vii) Upcoming Program &amp; Scout Program info</li> <li>viii) News</li> <li>ix) Award Station's</li> <li>x) Circular/Notice</li> <li>xi) Calendar( for Office)</li> </ul>
3. Scout Account	<ul style="list-style-type: none"> <li>i) Scout Registration &amp; ID generate</li> <li>ii) Scout info</li> <li>iii) Training info</li> <li>iii) Interested Sector(Service)</li> <li>iv) Award Info</li> <li>v) Participant Event Info</li> <li>vi) Upcoming Events</li> <li>vii) Upcoming Training &amp; Program</li> <li>viii) Application for Award</li> <li>ix) Application for Participating National &amp; International Events</li> <li>x) Receive/Response Notification</li> <li>xi) Change/Recovery Password</li> <li>xii) Application for Progressive Scouting Info verification</li> </ul>

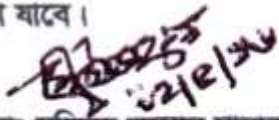
	xiii) Public Page
4. Event Management	<ul style="list-style-type: none"> <li>i) Create Event</li> <li>ii) Tag Service</li> <li>iii) Request for Service</li> <li>iv) Notify relevant Scout Group</li> <li>v) Receive Response from Scout Group</li> <li>vi) Event Calendar Update</li> <li>vii) Event Gallery</li> <li>viii) Event Edit/Cancel</li> <li>ix) Certificate Generate</li> </ul>
5. Training Management	<ul style="list-style-type: none"> <li>i) Create Training</li> <li>ii) Training Category</li> <li>iii) Trainers Info</li> <li>iv) Trainees List</li> <li>v) Training Circular</li> <li>vi) Training Criteria(Trainer's)</li> <li>vii) Request for Trainers/Trainees</li> <li>viii) Training Criteria(Trainee's)</li> <li>ix) Receive Response</li> <li>x) Notify update(to Trainers, trainee's)</li> <li>xi) Training schedule (edit/cancel)</li> <li>xii) Generate Certificate</li> </ul>
6. Award Management	<ul style="list-style-type: none"> <li>i) Create Award</li> <li>ii) Publish Award/Calendar</li> <li>iii) Set Criteria</li> <li>iv) Receive Application</li> <li>vi) Create Award Approval Committee</li> <li>vi) Approve/Reject by Committee</li> <li>vii) Notify CNC/Authority</li> <li>viii) Approve by highest Authority PM/CNC</li> <li>ix) Notify Awardees</li> <li>x) Award Giving Ceremony</li> <li>xi) Award Archive</li> <li>xii) Award Certificate</li> <li>xiii) Award Recommendation</li> </ul>
7. Online Application	<ul style="list-style-type: none"> <li>i) Application for Be a Scout</li> <li>ii) Application for Progressive Update</li> <li>iii) Application for Training</li> <li>iv) Application for Award</li> <li>vi) Application for International/National Event</li> </ul>

	vii) Application for Scout Service viii) Application for to be a Trainer ix) Application for training Topics x) Application for Scout Group Create
8. Service Management	i) Create/Edit Service ii) Service Delete iii) Required Training iv) Service Request Form v) Request Response Rules setting vi) Service Status Update viii) Service Feedback
9. Apps	i) Portal ii) Registration & Login iii) Dashboard
10. Dashboard/Report	
11. Feedback/	



**বাংলাদেশ স্কাউটস, জাতীয় সদর দফতর**  
**৬০, আব্দুল মান্নান মুন্সীর রোড, কাকরাইল, ঢাকা ১০০০**

বাংলাদেশ সরকারের প্রধানমন্ত্রীর কার্যালয়স্থ একসেস টু ইনফরমেশন (এটুআই) প্রকল্পের আওতাধীন সার্ভিস ইনোভেশন ফান্ড এর অর্থায়নে বাংলাদেশ স্কাউটস এর বাস্তবায়নধীন 'জনগণের দোরগোড়ায় স্কাউট সেবা' শীর্ষক ইনোভেশন প্রকল্পের জন্য স্কাউট সার্ভিস ডাটাবেজ, পোর্টাল ও মোবাইল এপ্লিকেশন তৈরির উদ্যোগ নেয়া হয়েছে। এ লক্ষ্যে ওয়েবসাইটে (scouts.gov.bd) প্রকাশিত Expression of Interest (EOI) নং বাঃ ফাঃ (আইসিটি/এসআইএফ)-২২৯৪/২০১৬, তারিখঃ ০২ মে ২০১৬ মোতাবেক প্রকৃত সফটওয়্যার নির্মাতা প্রতিষ্ঠানের কাছ থেকে Fixed Budget পদ্ধতিতে EOI আহ্বান করা যাচ্ছে। ওয়েবসাইটে প্রদত্ত বিস্তারিত তথ্যের আলোকে নিম্নস্বাক্ষরকারী বরাবর আগামী ১৭ মে, ২০১৬ এর মধ্যে সরাসরি/ডাকযোগে EOI জমা দেয়া যাবে।

  
(মোঃ মজিবুর রহমান মান্নান)  
নির্বাহী পরিচালক (ভারপ্রাপ্ত)  
বাংলাদেশ স্কাউটস